
 July 2008 Installation and Annual Goals						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 BM	3	4 H	5
6	7	8	9	10	11 CM	12
13	14	15	16	17	18 CM	19
20	21	22	23	24	25 CM	26
27	28	29	30	31		

**July 2008
Installation and Annual Goals**

- **Wed, 2nd 2008—Board Meeting**
- **Friday 4th, 2008—No Meeting**
- **Friday 11th, 2008—Installation IBC (7:30 p.m.)**
- **Friday 18, 2008, Club Meeting 7:30 a.m.—Annual Goals**
- **Friday 25th, 2008, Club Meeting 7:30 a.m. Classification—Chris Haynes**


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 <p style="text-align: center;">August 2008 Membership and Extension Month Governor Cain's Visit</p>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 CM	2
3	4	5	6 BM	7 OLS 2-4	8 CM	9
10	11	12	13	14 OLS 8-4	15 CM	16
17	18	19	20	<small>²¹ Governor Cain's meeting La Posasda</small>	<small>²² Governor Cain's visit</small>	23
24	25	26	27	28	29 CM	30
31						

August 2008
Membership and Extension

- Friday 4th —Wes Atwood
- Wed, 6th —Board Meeting
- Thursday 7th—OLS Bagging 2-4
- Friday 8th, 2008—Luis Casso Classification
- Thursday 14th—OLS Bagging 2-4
- Friday 15th—Coach Rosko/ Laredo Bucks
- Thursday 21st —Governor Cain's tour and Meeting with Officers and Board at La Posada
- Friday 22nd—Club Assembly/ Governor Cain
- Friday 29th—Club Meeting
Holocaust Presentation

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 September 2008 <u>New Generations Month</u>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 BM	4	5 CM	6
7	8	9	10	11	12 CM	13
14	15	16	17	18	19 CM	20
21	22	23	24	25	26 CM	27
28	29	30				

September 2008
New Generations Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Conduct youth-related activities and programs and celebrate club success in Interact, Rotaract, RYLA and Youth Exchange programs.
- Monitor membership development initiatives and goals.
- Endorse qualified GSE team members' applications and submit them to the district GSE selection committee by their deadline for consideration.
- Ask the PR chair to promote club as planned – including any polio efforts for 24 October, World Polio Day.


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October 2008
Vocational Service Month

 October 2008 <u>Vocational Service Month</u>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 BM	2	3 CM	4
5	6	7	8	9	10 CM	11
12	13	14	15	16	17 CM	18
19	20	21	22	23	24 CM	25
26	27	28	29	30	31 CM	

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Conduct vocation-related activities and programs.
- Monitor membership development initiatives and goals.
- Ambassadorial Scholarships and Rotary Grants for University Teachers: applications due to The Rotary Foundation from districts by 1 October. *


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 November 2008 <u>Rotary Foundation Month</u>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 BM	6	7 CM	8
9	10	11	12	13	14 CM	15 Club Assembly
16	17	18	19	20	21 CM SA/ District International	22 SA/ District International
23 SA/ District International	24	25	26	27	28 CM	29
30						

November 2008
Rotary Foundation Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Consult with the secretary to update the RI membership database via the web, www.rotary.org/ member access, on or before 1 December, so that the January semi-annual report (SAR) from Rotary International will be up-to-date and accurate. Conduct related activities and programs on Rotary Foundation programs, including Polio-Plus, and fund development*. (e.g. Paul Harris Fellows, Benefactors, Bequest Society members and major donors).
- Week including 5 November is World Interact Week. Support your local Interact club or help organize one.
- Monitor membership development initiatives and goals.
- 15 November: Deadline to submit nominations for The Rotary Foundation Distinguished Service Award. *
- 15 November (US clubs only): Deadline to submit IRS Form 990 (and possibly form 990-T) to U.S. Internal Revenue Service. Contact the IRS for report forms, filing limits, and other requirements (www.irs.ustreas.gov).
- Request club assistance in hosting the visiting Group Study Exchange (GSE) teams in the district. Forward contact information of interested Rotarian hosts to the district GSE Chair.
- Inform district GSE Chair of your club's interest in having an inbound or outbound GSE team make a presentation at your club.
- Nominations for The Rotary Foundation Global Alumni Service to Humanity Award must be sent to your zone's regional Rotary Foundation coordinator by 31 December
- Ask the PR chair to promote club as planned – **including any health or educational projects related to 1 December, World AIDS Day.**


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 December 2008 <u>Family Month</u>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 BM	4	5 CM	6
7	8	9	10	11 Raffle and Auction	12 CM	13 XMAS Party and Toy Drive
14	15	16	17	18	19 CM	20
21	22	23	24 XMAS Eve	25 XMAS	26 CM	27
28	29	30	31 New Years Eve			

December 2008
Family Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Consult with the secretary to update the RI membership database via the web, www.rotary.org/ member access, on or before 1 December, so that the January semi-annual report (SAR) from Rotary International will be up-to-date and accurate.
- Assess the progress of club projects and provide progress reports for Humanitarian Grants as required by the Foundation.
- Conduct activities to demonstrate your club's commitment to family and community.
- Hold annual club election no later than 31 December.
- 31 December: Deadline for reporting next year's club president and secretary to RI for the Official Directory (007-EN), and to the district governor-elect.
- Monitor membership development initiatives and goals.
- 15 December – New deadline for submitting Competitive Matching Grant Applications for consideration at the April Trustee Meeting*
- Ensure that all contributions to be counted within the calendar year are received at The Rotary Foundation before 31 December*.
- Ask the PR chair to promote club as planned – including any family or service projects related to the holidays.

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 January 2009 <u>Rotary Awareness Month</u>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Happy New Year	2 CM	3
4	5	6	7 BM	8	9 CM	10
11	12	13	14	15	16 CM	17
18	19	20	21	22	23 CM	24
25	26	27	28	29	30 CM	31

January 2009
Rotary Awareness Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Conduct activities and programs to provide members with continuing education on RI and to publicize Rotary to the community.
- Plan to send club representatives to the district conference and to the RI Convention.
- Verify with the club secretary that the January semiannual report (SAR) has been received. Work with the club secretary to complete the SAR and send with dues to RI. Submit district per capita dues, if applicable. A past-due reminder notice will be sent on 1 April if RI dues have not yet been paid.
- Monitor membership development initiatives and goals.
- Conduct a semiannual checkup on all committee activities and objectives.
- Plan and conduct club assembly to review progress toward all club goals.
- Promote availability of Ambassadorial Scholarships and Rotary Grants for University Teachers locally. Check with district scholarships chair on deadline for clubs to submit applications for the district-level competition. *
- Promote availability of world-competitive Rotary World Peace Fellowships. Check with district Rotary World Peace Fellowships chair on deadline for clubs to submit applications for the district-level competition.
- Ask the PR chair to promote club as planned – including Rotary's anniversary on 223 February
- Follow-up with the district governor to confirm any celebration plans district wide.

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February 2009

February 2009
World Understanding Month

World Understanding Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Conduct club activities to promote world understanding and peace.
- 23 February (Rotary’s anniversary) is World Understanding and Peace Day. Conduct activities that emphasize Rotary’s commitment to international understanding, friendship, and peace.
- Monitor membership development initiatives and goals.
- Ask the PR chair to promote club as planned – including water and environmental projects for 22 March, World Water Day.
- Promote attendance at the RI Convention.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 BM	5	6 CM	7
8	9	10	11	12	13 CM	14
15	16	17	18	19	20 CM	21
22	23	24	25	26	27 CM	28

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March 2009 Literacy Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 BM	5	6 CM	7
8	9	10	11	12	13 CM	14
15	16	17	18	19	20 CM	21
22	23	24	25	26	27 CM PETS	28 PETS
29 PETS	30	31				

March 2009 Literacy Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Conduct literacy related activities and programs. Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Week including 13 March is World Rotaract Week. Conduct activities in support of your local Rotaract club or help organize one.
- Monitor membership development initiatives and goals.
- 15 March: Deadline for governors to submit one club nomination for RI's Significant Achievement Award. Contact the district governor for details.
- 15 March: Deadline to submit RI Best Cooperative Projects Award and PR Award applications to the district governor
- 31 March: Last day to submit a Matching Grant application for funding consideration in the current Rotary year. *
- 31 March: Last day to submit a 3-H Grant proposal for funding consideration in the following Rotary year. *
- If GSE team member sponsored by club was selected for outbound GSE team, invite the candidate to Rotary club meetings as part of orientation and to speak at club*.
- Ask the PR chair to promote club as planned – including environmental or sustainable development projects for 22 April, Earth Day.
- Encourage PR training for incoming PR committee or ask current PR chair to train them, introducing RI resources such as Effective Public Relations (#257), the RI Web site and PR Tips e-newsletter, to the committee.

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 April 2009 Magazine Month						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 BM	2	3 CM	4 4-Way Speech Contest
5	6	7	8	9	10 CM	11
12 Easter	13	14	15	16	17 CM	18 Club Picnic
19	20	21	22	23 Distinct Conference SA	24 Distinct Conference SA	25 Distinct Conference SA
26 Distinct Conference SA	27	28	29	30		

April 2009 Magazine Month

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Conduct a club program on THE ROTARIAN or a Rotary regional magazine.
- Consider a nominee for The Rotary Foundation Citation for Meritorious Service; nominations received after 15 May will be returned to the nominator. Contact your district governor for details. *
- Monitor membership development initiatives and goals.
- 1 April: Deadline for clubs to submit detailed explanation of their membership development strategy, initiative, or program to their district governor for consideration of a Membership Development Initiative (MDI) award.
- 15 April: Deadline for governors to submit Presidential Citation certification forms for clubs to RI. Advise the district governor if the club has met the qualifications for the Presidential Citation according to the schedule determined by the district governor.

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May 2009

 <h1 style="text-align: center;">May 2009</h1>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 CM	2
3	4	5	6 BM	7	8 CM	9
10	11	12	13	14	15 CM	16
17	18	19	20	21	22 CM	²³ District Assembly
24	25	26	27	28	29 CM	30
31						

- Plan and conduct monthly board meeting.
- Promote attendance at the district conference.
- Send monthly membership and attendance report to the district governor or district secretary no later than 15 days after the last meeting of the month.
- Monitor membership development initiatives and goals.
- Review the status of current Humanitarian Grants and ensure progress/final reports have been submitted
- 15 May: Deadline for governors to submit one club nomination for the RI Public Relations Award. Contact the district governor for details.
- 15 May: Deadline to submit nominations for The Rotary Foundation Citation for Meritorious Service. *
- Invite returning GSE team members to speak at club about their recent GSE experience. Invite qualified GSE alumni to consider member-

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June 2009
Rotary Fellowships Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 BM	4	5 CM	6
7	8	9	10	11	12 CM	13 Retreat
14	15	16	17	18	19 CM	20
21 RI Convention	22 RI Convention	23 RI Convention	24 RI Convention	25	26 CM	27 2009-2010 Governors installation
28	29	30				

June 2009
Rotary Fellowships Month

- Arrange for a joint meeting of the incoming and outgoing boards to ensure continuity.
- Submit final Rotary year contributions to The Rotary Foundation before 30 June*.
- Promote club members' participation in Rotary Fellowships.
- Send club representatives to the RI Convention.
- Prepare a year-end audit of the club's financial transactions, working with club secretary and treasurer. Submit a financial statement to the club about its fiscal status.
- Prepare a final report to the club on its Rotary Foundation goal achievements and program participation*.
- Monitor membership development initiatives and goals. Provide the club with a final report on membership growth and identify areas requiring continued action.
- Confer with the president-elect to ensure a smooth transition.
- Assess all Humanitarian Grants activity and provide progress or final reports to The Rotary Foundation for all open grant projects. *
- If club sponsored a GSE team member candidate, ensure that the candidate has submitted a final report to the GSE district chair. Continue to involve GSE alumni in club activities*.
- Rotary World Peace Fellowships: applications due to The Rotary Foundation from districts by 1 July. Rotary Peace and Conflict Studies Program: applications for the January-April session due to The Rotary Foundation from districts by 1 July.
- Plan a dignified ceremony for the installation of next year's club officers. Highlight any media coverage received and thank the PR committee for their outreach efforts.

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